

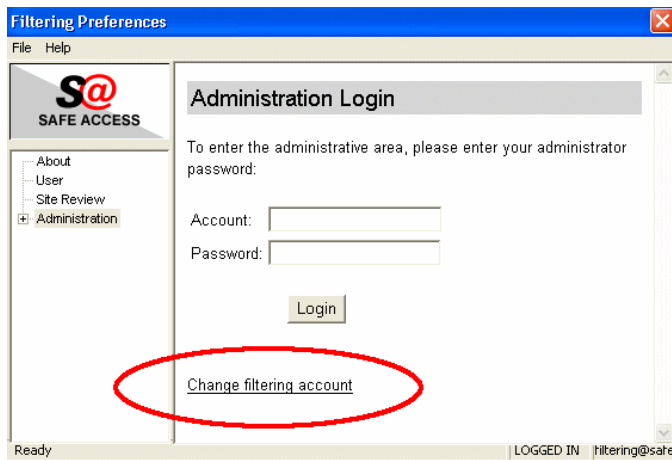
## HOW TO CHANGE THE CURRENT USERNAME ON THE FILTER

This document is helpful if you happen to input your username incorrectly during the install process.

1. Open up the filtering preferences window by double-clicking on the Safe Access icon in your system tray.



2. Click on **Administration** and then click on **“Change filtering account”**.



3. When asked, type in your Safe Access username, it's usually in the format of **user@safeaccess.com** and then click **“Log in”**.

If you already have an account,  
log in with your primary **Safe Access email address** (case sensitive) below:

[Log In](#)

4. Now click on **“User”** in the left menu. The username should now display correctly and allow you to login with your password.

